



Human Resources Generalist

Part-time Contract Position

Islington Golf Club is a prestigious private golf club located in Etobicoke. We believe that having dedicated, professional and happy staff is the key to providing our members with an exceptional club experience.

We are currently seeking a **Human Resources Generalist** to join our team. This position is a one-year contract replacing a maternity leave, three days per week. Reporting to the Controller, the incumbent will liaise with managers and employees.

The ideal candidate will possess at least 3 years' experience in HR including: staff recruitment, training, payroll, onboarding, compensation/performance management, employee programs, health and safety, and knowledge of applicable legislation.

The individual we seek will have excellent communication, interpersonal and organizational skills. You must be able to multi-task and enjoy maintaining good relationships with employees. A committed attitude to constantly making improvements to all HR aspects is highly desirable.

If you possess these qualities and your designation (or working towards your designation), please forward your resume to diane@islingtongolfclub.com by Tuesday, August 20, 2019. We thank you for your interest, however only successful candidates will be contacted.

We are an equal opportunity employer. Islington Golf Club will provide accommodations to job applicants with disabilities throughout the recruitment process. Please let us know and we will work with you to meet your needs.